

## Projector Instructions – Edgecumbe War Memorial Hall Meeting Room

*Please note that the remote for the projector is in the safe Please contact the bookings team for the safe code prior to your hire date if you intend to use the projector.*

### Installing software on your computer

Note: We suggest you do install the EasyMP software at home/work before you come to the venue. If not, follow these steps.

1. Connect to WDCGuest WiFi.
2. Install the EasyMP Network Projection software on the computer you will project from. To download the software, go the EasyMP Network projection software site ([Windows](#) or [OS X](#)), select **Download** under EasyMP Network Projection, then follow the on-screen instructions.
3. Disconnect from WDCGuest and follow the below instructions.

### Connecting your computer to the projector

1. Turn on projector (Blue button on remote - remote can be found in Key Safe, see instructions to open safe below).
2. Connect your computer's WIFI to WDCEDGECEHALL-d88AxJGB@H1AWeM  
**Note:** You may not be able to connect to the projector while some menus are displayed on the projector. Press **Esc** on remote to exit menus, if necessary.
3. Start the **EasyMP Network Projection** software.
4. Select **Quick Connection Mode**, then click **OK**.
5. Select your projector, then click **Connect**. Your computer and projector are now connected.  
**Note:** when you are connected to the projector you will not have internet access.

### Connecting your phone or mobile device to the projector

1. Download the latest version of **Epson iProjection** from the **App Store** or **Google Play** and install it on your smartphone or tablet.
2. Turn on projector (Blue button on remote - remote can be found in Key Safe, see instructions to open safe below).
3. Press the **Home** button on the remote control.
4. Press Menu/Source Select
5. QR code will display on projector.
6. Open iProjection App and scan code.
7. Select your projector, then connect. Your mobile device and projector are now connected.